



ISCF EVENT REPRESENTATIVE EVENT CHECK LIST

The Official **ISCF** Event Representative is required to grade each **ISCF** Promoter on several aspects related to their **ISCF** Event promotion. These grades will be scored from **-0-** being **TERRIBLE** to **-10-** being **EXCELLENT**. The **ISCF** Representative is required to make notes as to each aspect of the promotion and if necessary, the **ISCF** Headquarters will take action on any **negative scores below -5-**. All **ISCF** Sanctioned event promoters are required to follow all **ISCF** rules and regulations for an **ISCF** Sanctioned event. If not, promoter could face fines or non renewal of their **ISCF** Promoters License.

Promoters Name: _____ Event Date: ____/____/____
 Where was Event: City: _____ State/Prov: _____ Country: _____

CHECK WHEN DONE	ACTION	SCORE 0-10
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_____	Initial Meeting Of Promoter - Hospitality - Professionalism - On Time?	_____
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Notes

_____	How Was Representatives Hotel Room? Was Check-In easy, room clean etc.?	_____
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Notes

_____	Was Representative fed or given Meal Per-diem upon arrival?	_____
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Notes

_____	Was Representative paid their Event Rep work Fee upon arrival?	_____
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Notes

_____	Was Representative given an Itinerary of the weekend & Event upon arrival?	_____
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Notes

_____	Was Representative given a copy of Proof Of FIGHTER MEDICAL Insurance with the ISCF listed as a secondary insured upon arrival? <b style="color: red;">If not, Representative must CANCEL Event!	_____
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Notes

_____	Was Representative given a bout sheet with fighter weights & info upon arrival?	_____
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Notes

_____	Was Weigh-Ins Started on time?	_____
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Notes

_____	Did the fighters make weight within required weight spreads?	_____
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Notes

_____	Did Promoter Appear ORGANIZED?	_____
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Notes

_____	Did the event Rules meeting run smooth?	_____
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Notes

_____	Was ISCF Sanctioning Logo on ALL Posters & Printed Material with web address?	_____
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Notes

_____	Did the Ring/Cage meet with Representatives approval?	_____
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Notes

_____	Did the Event Venue meet with Representatives approval?	_____
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Notes

_____	Was the Appropriate Medical Staff at ringside?	_____
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Notes

_____	Was/Were the Event Referee(s) of good ability?	_____
Notes		
_____	Was/Were the Event Judges of good?	_____
Notes		
_____	Did fighters make it to the ring on time?	_____
Notes		
_____	Did the overall event run smooth?	_____
Notes		
_____	Was the Promoters Staff courteous as well as helpful?	_____
Notes		
_____	Did Promoter give any awards to Fighters (Trophies - Medals) Other than title bouts?	_____
Notes		
_____	If a Pro Event - Did Promoters Pay all fighters in Cash or Cashiers Check?	_____
Notes		
_____	How were the fighter Changing - Locker room facilities?	_____
Notes		
_____	Did Promoter provide Ice & Water for fighters?	_____
Notes		
_____	Was there a Food - Concession Stand & was it Good?	_____
Notes		
_____	How was Ring Announcer?	_____
Notes		
_____	How was event DJ?	_____
Notes		
_____	How was event Security?	_____
Notes		
_____	Were their event Programs?	_____
Notes		
_____	Was there plenty of room for Officials to move FREELY around the ring?	_____
Notes		
_____	How did Promoter & Staff treat you after the Event?	_____
Notes		
_____	If Flying: Did Promoter get Representative to the Airport for return home on time?	_____
Notes		

Event Representative: _____ Date: ____/____/____

Representative:

Please FAX (916) 663-4510 or Mail To: ISCF, P.O. Box 1205, Newcastle, CA, 95658

This check List to the **ISCF** Immediately after you return from event.